



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

DEPARTMENT OF EDUCATION
CAGAYAN DE ORO CITY
RELEASED

DATE: FEB 03 2025

30 January 2025

DIVISION MEMORANDUM
No. 104 s.2025

SUBMISSION OF SCHOOL-BASED FEEDING PROGRAM INSPECTION AND
ACCEPTANCE REPORT (IAR) AND DELIVERY RECEIPT (DR) OF ALL
NUTRITIOUS FOOD PRODUCTS FROM WEEK 17 TO 22 DELIVERIES

TO: Baldomero Mark B. Meso III – Medical Officer III
Division SBFP Focal Persons/TWG
Division Supply Unit
All Elementary School Heads
All Elementary School-Based Feeding Coordinators
Admin Officers II/School Inspectorate Officer
This Division

1. This is to inform the field of the submission of Inspection and Acceptance Report (IAR) and Delivery Receipt (DR) for all Nutritious Food Products (NFP) from **Week 17 to 22 deliveries** of the School-Based Feeding Program.
2. The SBFP Focal Persons / TWG will collect and consolidate all the school IARs and DRs on the following date and venue:

District	Date	Venue
Central, East I & II	February 18, 2025 (Tuesday) 8:00 am to 5:00 pm	Division Office (Medical & Dental Health Section)
West I & II	February 19, 2025 (Wednesday) 8:00 am – 5:00 pm	
North I & II, South	February 20, 2025 (Thursday) 8:00 am – 5:00 pm	
Southwest I & II	February 21, 2025 (Friday) 8:00 am – 5:00 pm	

3. Kindly submit 4 copies of all original IAR and DR per supplier and place them in **1 brown envelope only**.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@depd.gov.ph
Website: <https://depdcdo.net/>

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4. For information and strict compliance.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

HEALTH EDUCATION

SCHOOL-BASED FEEDING PROGRAM

DM-006-SGOD-SHN-JAA / DIVISION MEMORANDUM SUBMISSION OF IAR & DR FOR WEEK 17-22
January 30, 2025



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